

August 17, 2020

The Town Council of the Town of Middlebury met in regular session at the Town Hall, Middlebury, IN and via Zoom at 6:00 pm, August 3, 2020. The meeting was called to order by Council Vice President, Dan Shoup.

Upon the roll call, the following members of the Council were present:

Jeremy Yahwak, Scott Miller, Dan Shoup and Chuck Teall – Miranda Cripe was absent

Also present were Craig Buche, Attorney, Mary Cripe, Town Manager and Peggy Hutchison, Clerk/Treasurer.

MINUTES:

Jeremy Yahwak moved to approve the minutes from the August 3, 2020 meeting. Scott Miller seconded, and the motion passed with a voice vote.

PUBLIC COMMENTS:

Mary Cripe gave an update on the fiber optics progress. She thanked the town crews for a great job with locating and ahead of the fiber crews. Mary also updated the progress on the demolition of the house at 719 S. Main St.

The 10-year Comprehensive plan was approved by the County Commissioners.

ACCOUNTS PAYABLE VOUCHERS:

The following Accounts Payable Vouchers were reviewed and approved on a motion by Chuck Teall and seconded by Jeremy Yahwak. The motion passed with a voice vote.

Accounts Payable Vouchers payroll – August 13, 2020	\$104,764.89
Accounts Payable Vouchers – August 17, 2020	\$720,546.60

UNFINISHED BUSINESS:

Dan Shoup opened the bids for the 1997 Chevy 2500 pickup truck. The bids are attached. Chuck Teall motioned to take the bids under advisement and Scott Miller seconded. This passed with a voice vote. The highest bidder will be notified.

NEW BUSINESS:

Sheri Howland representing the Fall Festival Committee is requesting to use East Park and Memorial Park on Sept. 11 & 12 for the Fall Festival. She outlined the precautions that will be taken to ensure the safety of those attending. They are attached. Jeremy Yahwak motioned to approve the request to use the parks and to close Bristol Ave. from Railroad St. to Main St. and Brown St. from Warren to Bristol Ave. Scott Miller seconded, and this passed with a voice vote.

Kevin Miller is requesting the Council consider hiring three (3) new Reserve Officers. They are Mark Nathaniel, Forrest Grahl and Jordan Snyder. Chuck Teall motioned to approve hiring all three (3) new Reserve Officers and Scott Miller seconded. This passed with a voice vote.

Department Reports:

Water Department – Repairs are being made on the variable speed drives. The Wellhead Protection Committee will be meeting soon.

Public Works Department – Nothing to add to report

Wastewater Department – The lift station by BJ Rocket overflowed. Thanks to Ron Chupp for noticing this, the lift station was powered back up within 15 minutes. The area has been cleaned and proper reports have been filed. Dan also thanked Tim Spradlin and Josh Mosher for all their work with the GIS system.

Park Department – The counter on the north side of Trestle Bridge is counting how many people use the trail.

Police Department – Kevin asked about Halloween. The Town will wait for further announcements as the date gets closer.

ANNOUNCEMENTS:

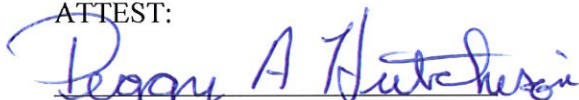
Redevelopment Commission meeting – August 27, 2020 at 7:30 am – Town Hall
Elkhart Cty Red., Comm. Meeting – Sept. 3, 2020 at 2 pm – Elk. Cty. Public Services Bldg.
Tree Board meeting on September 3, 2020 at 7 pm – Town Hall
Town Offices closed on Monday, September 7th for Labor Day Holiday
Next Council meeting - Tuesday, September 8, 2020 at 6:00 pm -Town Hall

Meeting was adjourned.



Miranda J. Cripe, Town Council President

ATTEST:



Peggy A. Hutchison, Clerk-Treasurer

This meeting commenced pursuant to public notice under the Indiana open door law and Governor Holcomb's Executive Orders. This meeting was made available for the public and press to attend in person or engage in remote real-time electronic observation.

Bids for 1997 Chevrolet 2500 Pickup Truck

1.	David Williams	\$1,521.00
2.	Michael Kafka	\$2,500.00
3.	Michael Kafka	\$2,100.00
4.	John Burger	\$1,500.00
5.	Obed Quiroga	\$1,800.00
6.	Jonahs Blough	\$2,750.00

Middlebury Fall Festival Action Plan 2020

Staff/Volunteer Safety

A verbal wellness check/health screening will be conducted upon arrival. We will not be doing temperature checks.

If you are experiencing any symptoms associated with Covid-19, such as a fever, cough, or shortness of breath, we ask you do not attend.

***Attendees will not be screened; signs reminding them to please not participant if they have any symptoms will be posted throughout the festival.

Safety Precautions/Social Distancing/Mask Guidelines

Handwashing Stations/Sanitization Stations will be provided throughout the event area.

Mask are required, we will have vendor selling/and/or chamber.

Social Distancing is mandatory, outside of your friends/family that you are with every day. Public will use ground markings and fencing as guide (6ft apart).

Specific guideline must be followed in restroom area; signage will be posted with follow steps. (use hand sanitizer before entering port-o-let) hand washing station inside port-o-let to use before exiting.

*Restroom areas are considered a "hot spot" they will need undivided regular attention (sanitizing crew~ need to secure).

Table & Chairs will NOT be provided, public will need to bring their own chair and/or blanket.

Smaller tent will be used over band stage, to entice social distancing along with ground markings.

All "Common Touch" items/area will need to be sanitized after each use (info. tent...).

Children's area will be very limited (booths) as most attractions would be considered "Common Touch".

Limited vendors will be involved this year, to allow larger space between and for lines.

Craft/Commercial Vendor will be asked to create a display booth (at front of tent verses walk in), to limit touching and promote social distancing.

Food Vendors will need to wear gloves at all times

Vendors will man their own trash; liners will be provided.

Trash will need to be disposed of in open container's (disposal able boxes ~preventing an additional "Common Touch" spot).

*Security maybe warranted in effort to help enforce safety procedures.

PerezA-1 Security Quote: Friday 10-8, Saturday 9-5

*Per conversation on 7/20/20 with Jordan Wiseman of Elkhart County Health Department.

~ No wavier is needed ~ Signage is the key for Liability.

~ Guidelines were drafted according to ECHD suggestions.

Matt Fischer shared the BBQ & Brew Fest Action Plan that was approved by LCHD