

March 16, 2020

The Town Council of the Town of Middlebury met in regular session at the Town Hall, Middlebury, IN at 6:00 pm, March 16, 2020. The meeting was called to order by Council President, Miranda Cripe.

Upon the roll call, the following members of the Council were present:

Jeremy Yahwak, Scott Miller, Miranda Cripe, Dan Shoup - Gary O'Dell was absent

Also present were: Randall Jacobs, Attorney, Mary Cripe, Town Manager and Peggy Hutchison, Clerk/Treasurer.

MINUTES:

Dan Shoup moved to approve the minutes from the March 2, 2020 meeting. Scott Miller seconded, and the motion passed with a voice vote.

PUBLIC COMMENTS:

Peggy Hutchison asked the Council to consider waiving the late fee on water bills and to not disconnect anyone during this time of emergency due to COVID-19. There are several towns and cities in Indiana implementing this. Randy Jacobs will prepare a resolution or ordinance for next meeting to address this.

Mary Cripe asked if we could close the Town Hall to the public and minimizing the meetings to the specified number of people allowed. The Council agreed to close the Town Hall during this time to help minimize the spread of the virus.

ACCOUNTS PAYABLE VOUCHERS:

The following Accounts Payable Vouchers were reviewed and approved on a motion by Dan Shoup and seconded by Jeremy Yahwak. The motion passed with a voice vote.

Accounts Payable Vouchers payroll – March 12, 2020	\$101,543.39
Accounts Payable Vouchers – March 16, 2020	\$603,326.52

UNFINISHED BUSINESS:

Mary Cripe presented a lease agreement with the United States Post Office for the Town owned land at 204 S Main Street. The annual lease will be \$10,924.54, payable monthly. After some discussion, Jeremy Yahwak motioned to approve the lease agreement, after revisions are made to change the payee from Middlebury Water and Sewer to Middlebury Redevelopment Commission, and Scott Miller seconded. This passed with a voice vote.

NEW BUSINESS:

Mary Cripe is requesting permission to advertise to sell the property and building at 204 S. Main St. Jeremy Yahwak motioned to approve the advertising and Scott Miller seconded. This passed with a voice vote. Bids on the property will be accepted through April 6, 2020. Mary is also requesting quotes for demolition of the garage through March 26, 2020.

Randy Jacobs presented proposed Ordinance No. 630 – “Ordinance Establishing and Re-Establishing Cumulative Capital Development Fund Under Indiana Code 36-9-15.5 for the Town of Middlebury, Indiana.” A public hearing was held for this Ordinance. Upon hearing no public comments, Dan Shoup motioned to close the public hearing and Jeremy Yahwak seconded. This passed with a voice vote.

After some discussion, Dan Shoup motioned to approve Ordinance No. 630 and Jeremy Yahwak seconded. This also passed with a voice vote.

Peggy Hutchison presented proposed Resolution No. 2020-04 – “Resolution of the Town of Middlebury Amending Resolution No. 2017-02 Concerning Official Intent of the Middlebury Water Utility to Reimburse the CEDIT Fund for the Pump Station and Backwash Project”. The re-payment will now be linked to the Loan at First State Bank of

Middlebury and not the SRF loan. Dan Shoup motioned to approve the Resolution and Jeremy Yahwak seconded. This passed with a voice vote.

Kevin Miller is requesting permission to purchase portable radios from Motorola. The cost to the Town would be approximately \$50,478.00 and \$57,600.00 from a grant. Scott Miller motioned to approve the purchase and Jeremy Yahwak seconded. This passed with a voice vote.

The Council reviewed the drainage plan for Martin Ace Home Center. This was tabled for further review.

The Council received a request for Derrick DeGraw and Tim Spradlin to attend classes to prepare for the licensed Wastewater operator test in Angola, Indiana. There are six (6) weeks of one-day classes with a cost of \$400.00 per person plus books. Dan Shoup motioned to approve Derrick and Tim to attend the classes and Jeremy Yahwak seconded. This passed with a voice vote.

The Council also approved for Robert Miller and Cole McClain to attend classes to prepare for the test to receive the Water Distribution System Licenses. There will be one day a week classes for seven (7) weeks, beginning in May. Dan Shoup motioned to approve the classes and Scott Miller seconded. This passed with a voice vote.

Tim O'Dell is requesting permission to purchase a new Sewer Camera System from Best Equipment. The total cost would be \$82,025.00 being paid from Sewer funds. Dan Shoup motioned to approve the camera purchase and Scott Miller seconded. This passed with a voice vote.

Department Reports:

Water Department – Noting to add to report, but Ron questioned procedure to handle going to residents' home during the current situation. The Council advised Ron to let his two (2) employees do the in-home situations since he is our only licensed Water Operator.

Public Works Department – Nothing to add.

Wastewater Department – Nothing to add.

Park Department – The Parks Department has cancelled all programs through April.

Police Department – Nothing to add.

ANNOUNCEMENTS:

Work Session immediately following to discuss SR 13 from US 20 to the Bridge over the Mather Ditch

Friends of the Middlebury Parks meeting – March 17, 2020 at 7:30 am – Town Hall

Public meeting for 5-year Park Plan has been cancelled

Park Board meeting on March 23, 2020 (special day) at 6pm – Town Hall

Redevelopment Commission Meeting – March 26, 2020 at 7:30 am – Town Hall

Tree Board Meeting – April 2, 2020 at 7 pm – Town Hall

Next Council meeting - Monday, April 6, 2020 at 6:00 pm -Town Hall

Meeting was adjourned.


Miranda J. Cripe, Town Council President

ATTEST:


Peggy A. Hutchison, Clerk-Treasurer