

March 4, 2019

The Town Council of the Town of Middlebury met in regular session at the Town Hall, Middlebury, IN at 6:00 pm, March 4, 2019. The meeting was called to order by Council President, Gary O'Dell.

Upon the roll call, the following members of the Council were present:

Miranda Cripe, Dan Frederick, Gary O'Dell, Dan Shoup, and Jeremy Yahwak

Also present were: Mary Cripe, Town Manager, Craig Buche, Attorney and Peggy Hutchison, Clerk/Treasurer.

MINUTES:

Dan Frederick moved to approve the minutes from the February 18, 2019 meeting. Dan Shoup seconded, and the motion carried with a voice vote.

PUBLIC COMMENTS:

None

ACCOUNTS PAYABLE VOUCHERS:

The following Accounts Payable Vouchers were reviewed and approved on a motion by Miranda Cripe and seconded by Dan Frederick. The motion carried by voice vote. There is a payment to Cardinal Buses, Inc, so Dan Shoup abstained.

Accounts Payable Voucher – Payroll – 2-28-2019	\$ 98,589.48
Accounts Payable – February month end	\$129,066.66
Accounts Payable Voucher – Mar. 4, 2019	\$286,973.94

UNFINISHED BUSINESS:

Gary O'Dell and Craig Buche opened the bids for the 1988 Ford Bucket Truck. They are as follows: Ron Webb - \$1,200.00, Adam Pamer - \$1,201.00, David Fore - \$1,610.00, Robert Otto - \$1,063.00, and Tom Miller - \$2,000.00. Dan Shoup motioned to take the bids under advisement and Dan Frederick seconded. This passed with a voice vote.

The Council reviewed a "Dedication to Town of Middlebury, Indiana" for the water mains and associated appurtenances from Jayco, Inc. Dan Frederick motioned to approve and accept the Dedication and Miranda Cripe and Jeremy Yahwak seconded. This passed with a voice vote.

The Council also reviewed an "Agreement for Professional Services for a Comprehensive Plan for the Town of Middlebury, Indiana" from MACOG. After some discussion, Jeremy Yahwak motioned to approve and accept the Agreement and Dan Frederick seconded. This passed with a voice vote. The agreement is not to exceed \$25,000.00.

The Council reviewed an "Independent Contractor Agreement for Services" between the Town and Jones Petrie Rafinski Corp for the Water Department Asset Management Plan. Jeremy Yahwak motioned to approve and accept the Agreement and Dan Shoup seconded. This passed with a voice vote.

Next, the Council reviewed an "Independent Contractor Agreement for Services" between the Town and Jones Petrie Rafinski Corp for GIS updating. Dan Frederick motioned to approve and accept the Agreement and Miranda Cripe and Jeremy Yahwak seconded. This passed with a voice vote.

Mary Cripe is requesting permission to purchase and trade GPS equipment for the GIS update. After some discussion, Dan Shoup motioned to grant permission for the purchase and trade and Dan Frederick seconded. This also passed with a voice vote. This will be funded through the 2018 GOB.

NEW BUSINESS:

Mary Cripe presented a request from Legacy Furniture to close Mall Street from Main Street to State Street from 4 pm April 25 through 5 pm on April 27, 2019 for their annual Customer Appreciation. Dan Frederick motioned to approve the street closure and Miranda Cripe seconded. This passed with a voice vote.

Mary presented Change Order No. 2 from C & E Excavating, Inc. for the Winnebago Water Main Loop project. This is to authorize payment for materials stored on site. There is no increase in decrease in the project cost. Dan Shoup motioned to approve Change Order No. 2 and Jeremy Yahwak seconded, contingent with a note making C & E Excavating responsible for all the materials until they are installed. This passed with a voice vote.

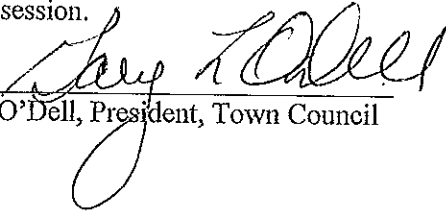
Miranda Cripe made a motion to approve giving the Middlebury Chamber of Commerce \$7,000.00. Dan Shoup seconded, and this passed with a voice vote.

ANNOUNCEMENTS:

Work Session immediately following to discuss on-street parking concerns and issues
Elkhart Cty Redev. Commission Mtg – March 7, 2019 – 2 pm – Elk Cty Public Services Bldg
Middlebury Tree Board meeting – March 2, 2019 – 7 pm – Town Hall
16th Annual Dinner & Expo hosted by the Chamber of Commerce on Mar 12, 2019 from 5:30 – 8 pm –
NHS cafeteria
Elk Cty Plan Commission Mtg. – March 14, 2019 – 9 am – Elk Cty Public Services Bldg.
Next Council meeting - Monday, March 18, 2019 at 6:00 pm -Town Hall
Middlebury Park Board Meeting – March 20, 2019 at 6 pm – Town Hall

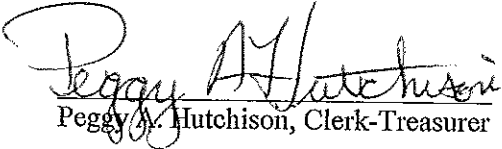
Dan Frederick congratulated the Yahwak family on the birth of Greta Elise.

Meeting was adjourned following the work session.



Gary O'Dell, President, Town Council

ATTEST:



Peggy A. Hutchison, Clerk-Treasurer